



April 15, 2022

## Registration for School Year 2022/2023

**President**  
Katja Lauterbach  
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**Principal**  
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Marlene Daniel

Dear Parents and Students:

Registration for the upcoming school year is now open. We expect our classes to fill up quickly, especially since we once again offer an Early-Bird-Special for registrations submitted no later than May 14, 2022. The first 2 weeks are open to existing students, only. Please consider registering early to ensure placement and benefit from our Early Bird Special.

Please note, that on the first day of school, only registered students will be admitted to the classroom.

### 1. Early Bird Special

Complete registrations received by May 14, 2022, will be subject to a special discount of \$50.00 per registered student. Registrations received on May 15, 2022, or later will be subject to the regular tuition cost and fees outlined below.

### 2. Tuition & Fees

Tuition for Saturday School is as follows:

\$ 750.00 First Student	\$ 800.00 Sprachdiplom A2
\$ 700.00 Second Student	\$ 850.00 Sprachdiplom DSD I
\$ 650.00 Third Student	\$ 900.00 Sprachdiplom DSD II/AP Prep (09/2021 – 05/2022)
\$ 550.00 Fourth Student	\$ 450.00 Sprachdiplom DSD II/Exam Prep (09/2021 – 12/2021)
\$ 450.00 Fifth Student	

In addition to tuition, an annual, non-refundable registration/administration fee of **\$50.00** for each student as well as an annual class material/book fee of **\$60.00** for each student are payable with registration.

### Honorary Board Members

Dr. Eike Jordan  
Co-Founder of the  
German School of Atlanta

Peter Halpaus  
Co-Founder of the  
German School of Atlanta

Gaby Beyer  
Former President  
German School of Atlanta

Alan Leet  
Former President  
German School of Atlanta

### 3. Payment Options

Two payment options are available:

- a) One single payment, due at the time of registration, including the entire tuition cost, the registration/administration fee of \$50.00/student and the class material/book fee of \$60.00/student.
- b) Or two payments: first payment of 50% of the annual tuition cost plus registration/administration and class material/library fee, due at the time of registration; second payment of the remaining 50% tuition cost due by August 31, 2022.

### 4. Refunds

Please note: **\$200.00** of the tuition will be **non-refundable** if you **withdraw** your registration **between July 15 and August 31, 2022. On and after September 1, 2022, no refunds** will be given.

### 5. Registration Procedure

Registration is complete once payment and registration forms have been received. We will contact you only if we have questions pertaining to your registration or if you/your child cannot be placed.

**Please note we are not accepting registration forms as well as check payments sent via postal mail. We are accepting email registrations with ACH transfers (via click and pay invoice) only. Invoice will be available after you have emailed your completed registration form to [info@germanschoolatlanta.com](mailto:info@germanschoolatlanta.com).**

**Please note: The GSA needs your help. Therefore, starting with the 2022/23 school year, each family registering with the GSA is required to volunteer a minimum of 5 hours per school year. Volunteer opportunities are plenty, and information will be available throughout the school year. Payment in lieu of time will be accepted at the rate of \$30.00 per hour.**

We are looking forward to starting the new school year on Saturday, September 10, 2022. More information regarding the first day of school as well as information on class placement will follow closer to that date. All communication will be handled by e-mail, so please keep us updated on your e-mail address.

Thank you for your ongoing support of the German School of Atlanta.

**Katja Lauterbach**

President

**Marlene Daniel**

Registrar/Administrator

Encl.: Registration Form  
Release and Authorization Policy