



April 15, 2023

Registration for School Year 2023/2024

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Katja Lauterbach
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Dear Parents and Students:

Registration for the upcoming school year is now open. We expect our classes to fill up quickly, especially since we once again offer an Early-Bird-Special for registrations submitted no later than May 13, 2023. The first 2 weeks are open to existing students, only. Please consider registering early to ensure placement and benefit from our Early Bird Special.

Please note, that on the first day of school, only registered students will be admitted to the classroom.

1. Early Bird Special

Complete registrations received by May 13, 2023, will be subject to a special discount of \$50.00 per registered student. Registrations received on May 14, 2023, or later will be subject to the regular tuition and fees outlined below.

2. Tuition & Fees

Tuition for Saturday School is as follows:

\$ 795.00 First Student	\$ 845.00 Sprachdiplom A2
\$ 745.00 Second Student	\$ 895.00 Sprachdiplom DSD I
\$ 695.00 Third Student	\$ 945.00 Sprachdiplom DSD II/AP Prep (09/2021 – 05/2022)
\$ 595.00 Fourth Student	\$ 475.00 Sprachdiplom DSD II/Exam Prep (09/2023 – 12/2023)
\$ 495.00 Fifth Student	

In addition to tuition, an annual, non-refundable registration/administration fee of **\$70.00** for each student as well as an annual class material/book fee of **\$60.00** for each student are payable with registration.

Honorary Board Members

Dr. Eike Jordan
Co-Founder of the
German School of Atlanta

Peter Halpaus
Co-Founder of the
GermanSchool of Atlanta

Gaby Beyer
Former President
German School of Atlanta

Alan Leet
Former President
German School of Atlanta

3. Payment Options

Two payment options are available:

- a) One single payment, due at the time of registration, including the entire tuition, the registration/administration fee of \$70.00/student and the class material/book fee of \$60.00/student.
- b) Or two payments: first payment of 50% of the annual tuition plus registration/administration and class material/library fee, due at the time of registration; second payment of the remaining 50% tuition due by August 31, 2023.

4. Refunds

Please note: **\$200.00** of the tuition will be **non-refundable** if you **withdraw** your registration **between July 15 and August 31, 2023. On and after September 1, 2023, no refunds** will be given.

5. Registration Procedure

Registration is complete once payment and registration forms have been received. We will contact you only if we have questions pertaining to your registration or if you/your child cannot be placed.

Please note we are not accepting registration forms sent via postal mail as well as check payments. We are accepting email registrations with ACH transfers (via click and pay invoice) only. Invoice (which also serves as confirmation of registration) will be emailed after you have emailed your completed registration form to info@germanschoolatlanta.com.

Please note: The GSA needs your help. Therefore, during the 2023/24 school year, each family registering with the GSA is required to volunteer a minimum of 5 hours per school year. Volunteer opportunities are plenty, and information will be available throughout the school year. Payment in lieu of time will be accepted at the rate of \$30.00 per hour.

We are looking forward to starting the new school year on Saturday, September 9, 2023. More information regarding the first day of school as well as information on class placement will follow closer to that date. All communication will be handled by e-mail, so please keep us updated on your e-mail address.

Thank you for your ongoing support of the German School of Atlanta.

Katja Lauterbach

President

Marlene Daniel

Registrar/Administrator

Encl.: Registration Form
Release and Authorization Policy